



**STATE OF OKLAHOMA**  
**Board of Examiners of Psychologists**

**MINUTES OF THE MEETING OF THE BOARD**  
**July 21, 2023**

The Oklahoma State Board of Examiners of Psychologists Meeting began at 10:00 a.m. on Friday, July 21, 2023. The meeting took place at the University of Tulsa, 800 South Tucker Room 312 in Lorton Hall, Tulsa, OK 74104.

In attendance were: C. Grundy, Ph.D., Chair of the Board; K. Ward, Ph.D., Vice-Chair of the Board; S. Sternlof, Ph.D., Member of the Board; A. Ivy, Member of the Board; K. Choate, Ph.D., Member of the Board; K. Peters, Member of the Board; R. Pollard, Member of the Board; B. Warren, Assistant Attorney General; T. Rose, Executive Officer of the Board.

*Due to unforeseen circumstances, Ms. Pollard arrived late to the meeting.*

**Announcement and Introduction:**

Dr. Grundy announced that a quorum was present to conduct business. He confirmed with Ms. Rose that the meeting was filed with the Secretary of State, and the agenda was posted in accordance with the Open Meeting Act.

**Statement of the Mission of the Oklahoma State Board of Examiners of Psychologists:**

Dr. Grundy announced the mission of the Oklahoma State Board of Examiners of Psychologists is to protect the public by regulating the practice of psychology in Oklahoma to ensure that only properly qualified psychologists practice psychology in the state and that the psychology profession as a whole is conducted in the public's best interest.

**Minutes:**

Board members reviewed the meeting minutes on May 19, 2023. *Dr. Sternlof motioned to approve the meeting minutes on May 19, 2023, as written. Dr. Ward seconded the motion and the motion passed. Sternlof, Choate, Ward, Ivy, Peters, and Grundy voted for the motion.*

**Complaints, Orders, and Miscellaneous Disciplinary Matters – Discussion with Possible Board**

**Action:**

**UC 23-4** – Board members reviewed information received in the Board office concerning an individual who is a Licensed Professional Counselor, but not licensed as a psychologist. *Dr. Ward made a motion to appoint an investigator to gather more information concerning UC 23-4. Dr. Sternlof seconded the motion and the motion passed. Sternlof, Choate, Ward, Ivy, Peters, and Grundy voted for the motion.*

**UC 23-5** – Board members reviewed information forwarded to the Board office concerning the activities of an individual who is not a licensed psychologist. *Dr. Ward made a motion to appoint an investigator to gather more information concerning UC 23-5 and notify the Medical Board. Dr. Sternlof seconded the motion and the motion passed. Sternlof, Choate, Ward, Ivy, Peters, and Grundy voted for the motion.*

*Ms. Pollard arrived at the meeting.*

**Procedures for processing unlicensed complaints:**

Board members discussed the current procedures for processing unlicensed complaints. After reviewing the Rules and the procedures for processing unlicensed complaints, Ms. Warren recommended that the Board consider following the same procedures when processing unlicensed complaints as used when processing licensed complaints. *Dr. Choate made a motion to accept the recommendation to follow the same procedures when processing an unlicensed complaint as used when processing licensed complaints. Mr. Ward seconded the motion and the motion passed. Pollard, Sternlof, Choate, Ward, Ivy, Peters, and Grundy voted for the motion.*

**Request from the Indian Health Care Resource Center of Tulsa Associate Director of Behavioral Health, Dr. David Bright, Psy.D., for an exception to the Rules concerning supervision:**

Board members reviewed the request for an exception to the Rules, OAC 575:10-1-2, concerning the number of supervisees a psychologist may supervise at one time. As a member of the Application Review Committee, Dr. Choate provided information gathered by the committee regarding the request. *Dr. Sternlof made a motion to deny the request to have more than three supervisees practicing under supervision for internship and postdoc. Mr. Peters seconded the motion and the motion passed. Pollard, Sternlof, Choate, Ivy, Peters, and Grundy voted for the motion. Ward abstained.*

**Psychological Technicians' Representation to the Public:**

As a member of the Psychological Technician Committee, Dr. Ivy provided information gathered by the committee regarding the Psychological Technicians' Representation to the Public. On behalf of the committee, Dr. Ivy recommended the Board consider making rule changes and revise the "Psychological Technician' Activities and Their Representation to the Public" guidelines. The committee will work on proposed rule changes for the Board to consider.

**Psychological Technicians and School-Based Activities:**

Dr. Choate shared information regarding Psychological Technicians and School-Based Activities and their participation in IHP/IEP meetings. Dr. Choate requested the Board consider adding the following statement if an application for a psychological technician to participate in an IHP/IEP is approved.

*"The Psychological Technician does not meet the formal qualification as a qualified examiner under the federal law, Individuals with Disabilities Education Act. Therefore, the psychological technician will refer all questions concerning anything about the report, including scores,*

*interpretation, and diagnosis, back to the psychologist supervisor, regardless of where and when the question originates. The psychological technician's level of participation in the federally-compliant school-based multidisciplinary team evaluation meetings and IEP meetings is to read the recommendations from the psychologist's report and nothing more. The psychological technician cannot expand or elaborate on the interpretation of the report as this would be beyond their level of expertise."*

*Dr. Grundy made a motion to adopt the statement, as provided by Dr. Choate, to include it on all approval letters for psychological technician applications and provide notification to any psychologist with a psychological technician. Mr. Peters seconded the motion and the motion passed. Pollard, Sternlof, Choate, Ward, Ivy, Peters, and Grundy voted for the motion.*

**Applications approved by the Application Review Committee (March – April 2023):**

*Dr. Choate motioned to ratify the applications approved by the review committee in March – April 2023. Dr. Ward seconded the motion and the motion passed. Pollard, Choate, Ward, Ivy, Peters, and Grundy voted for the motion. Sternlof recused.*

**Executive Officer's P-Card Statements for Review and Approval (March - April 2023):**

*This item is tabled until the next meeting.*

**Administrative Issues:**

**Monthly Budget/Revenue/Expense Report:**

*Board members reviewed the monthly budget, revenue, and expense reports presented by Ms. Rose. Ms. Pollard motioned to approve the reports as presented. Dr. Ward seconded the motion and the motion passed. Pollard, Sternlof, Choate, Ward, Ivy, Peters, and Grundy voted for the motion.*

**FY 2024 Attorney General Contract for Legal Services:**

*Dr. Grundy made a motion to approve the FY 2024 Attorney General Contract for Legal Services. Dr. Sternlof seconded the motion and the motion passed. Pollard, Sternlof, Choate, Ward, Ivy, Peters, and Grundy voted for the motion.*

**FY 2024 OBCE Contract for Administrative Services:**

*Dr. Ward made a motion to approve the FY 2024 OBCE Contract for Administrative Services. Dr. Ivy seconded the motion and the motion passed. Pollard, Sternlof, Choate, Ward, Ivy, Peters, and Grundy voted for the motion.*

**FY 2024 Application Review Committee Member Contracts:**

*Dr. Grundy made a motion to approve the FY 2024 Application Review Committee Contracts with an amendment to the rate from \$95 per hour to \$115.00 per hour. Dr. Ward seconded the motion and the motion passed. Pollard, Sternlof, Choate, Ward, Ivy, Peters, and Grundy voted for the motion.*

**FY 2024 Investigator Contracts:**

*Dr. Ward made a motion to approve the FY 2024 Investigator Contracts with an amendment to the rate from \$95 per hour to \$115 per hour. Dr. Grundy seconded the motion and the motion*

*passed. Pollard, Sternlof, Choate, Ward, Ivy, Peters, and Grundy voted for the motion.*

#### **Board Positions – Appointment of Chair and Vice Chair:**

*Dr. Sternlof made a motion for Dr. Grundy to remain in his role as Chair of the Board. Dr. Ward seconded the motion and the motion passed. Pollard, Sternlof, Choate, Ward, Ivy, and Peters voted for the motion. Grundy abstained.*

*Mr. Peters made a motion for Dr. Ward to remain as the Vice-Chair of the Board. Ms. Pollard seconded the motion and the motion passed. Pollard, Sternlof, Choate, Ivy, Peters, and Grundy voted for the motion. Ward abstained.*

#### **HIE Updates:**

Ms. Rose provided information shared from the OPA. HIE emergency rules were presented and amended to ensure exemptions from participating included the fees. There are grants for those wishing to connect but do not have the resources to participate due to fees.

- Permanent rules will be determined during the next legislative session.
- OPA will share survey data at the upcoming OPA conference.

#### **PSYPACT Updates:**

Ms. Rose provided the following:

- July 2023 PSPYACT Commission Newsletter
- Ms. Rose was appointed as a member of the PSYPACT Requirements Review Committee.

#### **ASPPB Meeting September 27 – October 1, 2023:**

*Dr. Grundy made a motion to approve two members to attend the ASPPB Annual Meeting September 27 – October 1, 2023, with Ms. Rose. Dr. Grundy seconded the motion and the motion passed. Pollard, Sternlof, Choate, Ward, Ivy, Peters, and Grundy voted for the motion.*

#### **Administrative Updates:**

Ms. Rose provided the following updates:

- This is Mr. Peters last meeting. His term will expire August 1, 2023.
- The next meeting will be held in conjunction with the OPA annual conference in Tulsa, on Friday, November 3, 2023.
- Renewals will continue to be processed through Oklahoma Interactive. At this time we will not transition to Thentia.

#### **Legislative Updates:**

On behalf of the Oklahoma Psychological Association, Ms. Rose provided members an update from the association concerning current legislative matters.

#### **Executive Session pursuant to 25 O.S. Section 307 (B) (1) for the purpose of the Board to discuss the employment of salaried public employee; Teanne Rose, Executive Officer:**

*Dr. Grundy made a motion to enter into Executive Session. Dr. Ward seconded the motion and the motion passed. Pollard, Sternlof, Choate, Ward, Ivy, Peters, and Grundy voted for the motion.*

*Board members went into Executive Session.*

*Board member returned to Open Session.*

*Dr. Choate made a motion to return to Open Session. Ms. Pollard seconded the motion and the motion passed. Pollard, Sternlof, Choate, Ward, Ivy, Peters, and Grundy voted for the motion.*

Ms. Warren stated for the record and the minutes that during the executive session, no items were discussed that were not on the agenda no actions were taken.

*Dr. Ward made a motion to accept the performance review for Ms. Rose. Dr. Ivy seconded the motion and the motion passed. Pollard, Sternlof, Choate, Ward, Ivy, Peters, and Grundy voted for the motion.*

*Dr. Choate made a motion to implement the salary increase as discussed in Executive Session. Dr. Ward seconded the motion and the motion passed. Pollard, Sternlof, Choate, Ward, Ivy, Peters, and Grundy voted for the motion.*

**Public Comment:**

Dr. Grundy opened the meeting for public comment. One comment was heard.

**Adjournment:**

Dr. Grundy announced that there is no further business to discuss. *Dr. Sternlof made a motion to adjourn. Dr. Ward seconded the motion and the motion passed. Pollard, Sternlof, Choate, Ward, Ivy, Peters, and Grundy voted for the motion*

The meeting adjourned at 12:00 p.m.

Respectfully Submitted,



Teanne Rose  
Executive Officer

**ATTACHMENT TO THE AGENDA**  
**Oklahoma State Board of Examiners of Psychologists**  
**Application Review Committee Approvals**  
**May - June 2023**

**Psychological Technicians:**

**Psychologist:**

Stephen Sternlof, Ph.D.  
Amber Nipper, Psy.D.  
Victoria Tracy, Ph.D.  
Timothy Doty, Ph.D.  
Renee Allen, Ph.D.  
Cynthia Muhamedagic, Ph.D.  
Amber Nipper, Psy.D.  
Robert Martin, Ph.D.  
Alexandra Roth, Ph.D.  
Sumali Fernando, Ph.D.  
Sumali Fernando, Ph.D.  
Steve Sternlof, Ph.D.  
Eileen Parker, Ph.D.  
Eileen Parker, Ph.D.  
Sheena Mehta, Ph.D.

**Psychological Technician:**

Lauren Dunlevy  
Matt Crowley  
Matt Crowley  
Matt Crowley  
Sarah Robin  
Tianna Annya Etes  
Cameron Fenimore  
Jessica Bishop  
Corbin McCown  
Martha McArthur  
Hailey Wyre  
Nikki Wakeley  
Colby Kipp  
Madison Turner  
Amber Willett

**Continuing Professional Education (CPE):**

"Cognitive Behavior Therapy: Skills for Transdiagnostic Treatment" Sponsor: Parkside Psychiatric Hospital and Clinic; 2 CPE hrs; June 6, 2023.

**Applications to sit for Licensure Examinations and/or Practice Under Supervision Agreements:**

Lindsey O'Laughlin, Ph.D.	Approval for licensure upon successful completion of the exams
Lauren Holt, Ph.D.	Approval of postdoc and HSP
Taylor Lawrence English, Ph.D.	Approval of postdoc and HSP
Candace A. Byrd, Ph.D.	Approval of postdoc and HSP

**Licensed Health Service Psychologists**

**April – June 2023:**

Teri D. Davis, Ph.D.	License Number: 1429	Issue Date: 04/03/2023
Emily F. Peters, Ph.D.	License Number: 1430	Issue Date: 04/05/2023
Jessie J. Tibbs, Ph.D.	License Number: 1431	Issue Date: 05/03/2023
Alicia Leanne Venus, Ph.D.	License Number: 1432	Issue Date: 05/03/2023
Lauren Holt, Ph.D.	License Number: 1433	Issue Date: 05/24/2023
Taylor Lawrence English, Ph.D.	License Number: 1434	Issue Date: 06/07/2023
Candace A. Byrd, Ph.D.	License Number: 1435	Issue Date: 06/09/2023